

## Unpaid Work

Last Updated Thursday, 28 January 2010

### Community Payback

Unpaid Work is work that will benefit other people. When you do this work you will be paying back to the community for the harm or damage your offending has caused. It may also help improve your:

- Work skills
- Problem solving skills
- Thinking about the way you behave
- Ability to stay out of trouble.

There are lots of different types of work available. The officer responsible for your sentence will talk to you about what will be most suitable for you. They will tell you where and when you will be working.

You will have to work at least 6 hours a week and finish the requirement within 12 months. If you have a job during the week, you will be able to work at weekends or in the evening.

Your responsible officer will be in charge of your supervision and will arrange a work placement.

What is the +Plus Programme?

This is a certificated skills programme run in partnership with Stephenson College, Coalville. It is a way of recognising the hours you attended by being awarded a certificate from nationally recognised training boards. The certificate could include such things as Basic Work Skills, Workshop Health and Safety, Gardening, or basic skills.

What are the rules?

You are expected to co-operate with the order.

This means:

- You must follow all Health and Safety rules, which we will tell you about.
- You must complete all hours of Unpaid Work as soon as possible, and as directed. Although there is a twelve month time limit on orders, this does not mean you have twelve months to complete the hours.
- You may only use the tools, special equipment and protective clothing that we provide.
- Radios and personal stereos may be used only with the permission of the supervisor.
- You cannot use a mobile telephone or pager. These must be switched off during attendance at Unpaid Work, including break-times.
- If you are ill, you must tell your responsible officer immediately. If you are ill for more than a week, we will require medical certificates, and we may refund the cost if necessary.